

Justification	
This Procedure is written because:	<input type="checkbox"/> Of the lengthiness of the process.
	<input type="checkbox"/> Of the complexity of the process.
	<input checked="" type="checkbox"/> The process is routine, but it's essential that everyone strictly follows the rules.
	<input checked="" type="checkbox"/> The process demands consistency.
	<input checked="" type="checkbox"/> The process involves documentation.
	<input type="checkbox"/> The process involves significant change.
	<input checked="" type="checkbox"/> The process has serious consequences if done wrong.

Project Details	
Project Name	EKO ENERGY ESTATE PROJECT
Contract Number	-
Client	Satellite Oil & Gas International Limited - SOGIL
Client's representative	Norman Nadera
Main Contractor	Cobel Construction Services Nigeria Ltd. - CCS
Project Address	Victoria Island – Lagos Nigeria

Purpose and Scope
The purpose of this inspection procedure is to ensure that:
<ul style="list-style-type: none"> - Only approved materials conforming to the specifications are used for permanent works. - Materials are fit for use and free of damages. - Material documentation meets requirements.
Thus reworks and it's impacts shall be minimized, non-conformities shall be avoided and finally client satisfaction shall be achieved or exceeded.

Input(s)
Common inputs to inspections are:
<ul style="list-style-type: none"> - Applicable Standards (BS etc., usually reflected in drawings and material approvals), - Contractual Specifications, - Approved Drawings, - Method Statements, - Material and other approvals, - Formal instructions, - ...

Output(s)
Outputs of inspections are:
<ul style="list-style-type: none"> - Records, - Recommendations and updates, - ...

Inspection Process
<ul style="list-style-type: none"> - Receive material documentation, - Review material documentation, - Receive material, - Inspect material for damages and specifications, - Verify compliance with applicable specifications and requirements, - Check quantities, - Accept, - Update register and logs, - ...

Responsibilities
<ul style="list-style-type: none"> - The QC manager or his designee receives and reviews the various documents such as certificates, datasheets etc. - The logistic staffs receive the material, - The QC staffs inspect the material, - The QC manager or his designee verifies adherence to specifications, - The logistic staffs check quantities, - The client representative or his designee accepts the material, - The QC manager and the Log. manager or their respective designees update register and logs. - ...

