Logo

Non-Conformance

http://quality-management.magt.biz

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Justification	
This Procedure is written because:	☐ Of the lengthiness of the process.
	☒ Of the complexity of the process.
	☐ The process is routine, but it's essential that everyone strictly follows the rules.
	☒ The process demands consistency.
	☒ The process involves documentation.
	☐ The process involves significant change.
	☒ The process has serious consequences if done wrong.

Organization Details	
Organization Name	
Organization representative	
Organization Address	

Purpose and Scope

The purpose of this procedure is to define CCS system for the control of nonconforming product or work methodology.

The scope of the non-conformance procedure is to detect any inadvertent use of nonconforming materials, products or sub-products, equipment and work methodologies and to provide proper nonconformance notification to the concerned party as applicable.

Input(s)

Common inputs to this procedure are,

- Established processes and procedure documentation,
- Specifications,
- Management Plans.

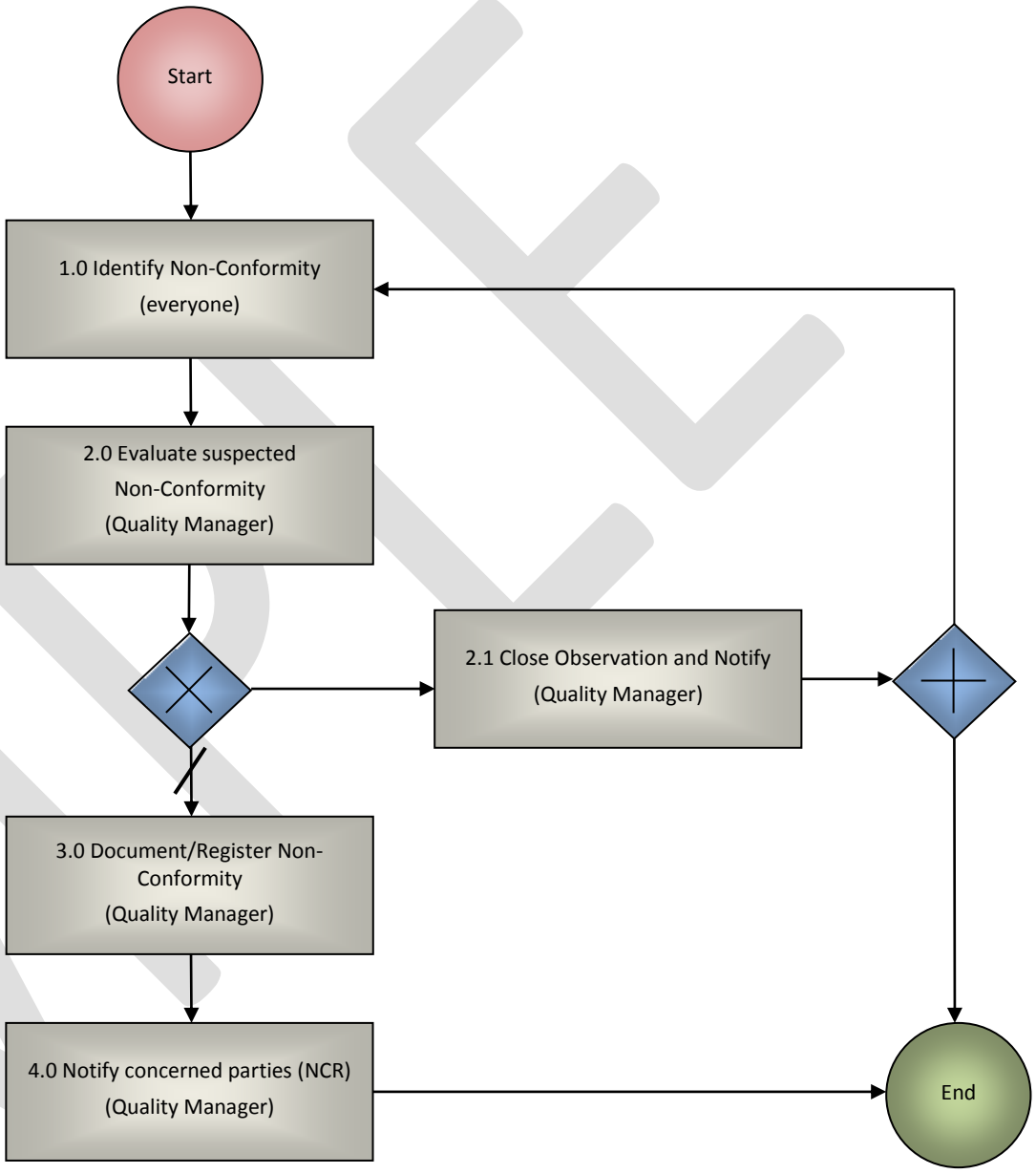
Output(s)

Outputs of this procedure are:

- Updated NCR Register,
- Non-Conformance Report,

Process

1) Identify non-conformities,
2) Evaluate suspected non-conformity,
3) Document/register the non-conformity,
4) Notify all concerned parties.



Responsibilities

a) All employees are responsible to bring suspected non-conformances to the attention of the quality department.
b) The QA/QC manager or his designee documents the non-conformity and notifies concerned parties.

Author: Marc Arnecke, PMP